



Austin Distribution Center

Visitor Guide

Austin Distribution Center

If using GPS, please use the
address: 6235 1/2 E Stassney
Lane, Austin, TX 78744

Welcome to Lutron

Lutron is pleased to welcome
you to our Distribution Center in
Austin, TX.

The following information is
provided to ensure you have
a safe and positive experience.





Austin Distribution Center



Parking & Visitor Check-In

Parking

- Park only in approved, posted parking spaces not reserved for others
- See the map on page 3

Visitor Check-in

- All visitors are required to check in at the security desk in the main entrance
- Visitors must be accompanied by their host at all times

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Smoke-Free

- Lutron is a tobacco and vape-free zone, including in the parking lot and on the grass

Recycling

- We operate our facilities with sustainability in mind
- Please dispose of any recyclable items in our recycling locations





Safety & Security

The safety of our visitors and employees, along with the security of our facilities, is very important.

General Guidelines

- All incidents, hazards, and injuries must be reported to your host and Security immediately
- Contact security at +1 (512) 298-8918
- Taking pictures and recording video/audio is prohibited while at Lutron
- Report lost or found items to Security
- For everyone's safety, please avoid walking while using your mobile device
- Remain aware of your surroundings

Vehicle Operations

- Please observe and obey all traffic and speed limit signs
- Pedestrians always have the right of way
- Park only in approved, posted parking spaces not reserved for others

Guest Attire

- No open-toed shoes are allowed
- No earbuds while in the warehouse (unless authorized by the site leader/manager)

Personal Protective Equipment (PPE)

- Some areas of the facility require PPE
- Consult with your host on PPE requirements and where to obtain the necessary equipment
- Safety glasses are required in all production areas
- Safety shoes are required in certain work center areas in the warehouse
- High-visibility vests are needed in all warehouse areas





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Emergency Procedures

Please follow these directions in the event of emergency.

Emergency ⚠️

- For life-threatening medical emergencies, call 911 immediately and then contact security at 1 (512) 298-8918
- For minor medical needs, notify your host

Assembly Area 👤

- Upon activation of the fire alarm system, please evacuate at your nearest available exit
- Your host will accompany you to our assembly area

Severe Weather 🌩️

- We have established severe weather shelters
- Please follow your host to the closest shelter in the event of a severe weather notification

Key

-  = Severe Weather Shelters
-  = Visitor Entrance
-  = Visitor Parking
-  = Assembly Area

Safe Area - Winded Shelter





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